

Transport Policy

Academic Year – 2022-23



Policy

- 1) Bus routes will be arterial and there will be no door-to-door pick-up.
- 2) Routes are planned with the total commute time to school for each route within **60** minutes and **5** way-points.
- 3) The final bus routes will be confirmed prior to the start of the academic year, and there will be no deviations.
- 4) The bus **Will Not** wait at the stop beyond the scheduled time, and will stop only at the designated stops.
- 5) Parent/guardian must be present and **display the pickup card** to receive their ward at the respective way-point.
- 6) During the bus drop time if the authorized person is not present at the respective way-point to receive their ward/s, the bus will proceed to the next stop with the student on board and will be brought back to the school with the lady attendant in the bus. It is the onus of the parent to pick up student/s from the school.
- 7) If any relocation/address change during the academic year is subject to the availability of bus routes and seats.
- 8) Entry in the school bus is only for students opting for transport & authorized staff members on the respective bus routes.
- 9) Students from Grade 9 -12 and their siblings will be allowed to get dropped at their designated bus stop without the presence of any adult with prior information and approval from the school.
- 10) Indemnity is essential to be submitted by the parents for every academic year or while opting for the facility.

Process

- 11) The school administrative team will communicate the transport routes with details of designated stops, the pick-up/drop-off timings at the start of the academic year along with changes/revisions if any through the year, by email to all parents.
- 12) Student/s are required to be at their respective waypoint **5** minutes in advance to avoid the inconveniences.
- 13) Parents are requested to use the GPS facility to track their ward's school bus during the pickup/drop time.
- 14) All requests received for availing the transport facility after the start of the academic year will be assessed and based on the feasibility of accommodating the child on the existing routes, we will be able to revert with a confirmation.
- 15) Any urgent communication regarding the bus routes will be shared through GPS notifications or by calling the registered mobile number of the parents.
- 16) Any change in pickup/drop location due to address change has to be intimated in advance (one month) for the school to verify and confirm the feasibility of accommodating the student on the changed route/stop.
- 17) The school has the right to make changes, as required, and the updated/revised information will be shared.
- 18) Buses are equipped with GPS, CCTV Cameras, Speed Governors, first aid kit, and Seat belts.
- 19) Buses are maintained as per the school bus code (Bus lady attender, Emission standards, statutory compliance, panic button, fire extinguisher)
- 20) All students must adhere to the '**Bus Etiquette**', and the disruptive behavior will be treated as per the "**Neev Academy Community Standards**"
- 21) A lady attendant is detailed on the bus for vigilance duty during the commute.

Contact	Feedback and Concern	Write to transport@neevschools.com or contact on 9663525522
	Escalations	Write to george.smvr@neevschools.com